

Item # _____

Student Equipment Responsibility Form

I am a student of West Chester University, in an education course, and I am borrowing technology equipment (items checked below) from the Faculty Technology Center to be used outside of the classroom. I understand that the equipment must be returned by the due date listed on the front of this form, that I am responsible for all equipment in my possession, and that it must be returned in the same condition in which I received it. I understand that I may be charged the replacement cost (amount listed below) for any equipment that is lost, stolen, not returned, or damaged.

***** There is a \$3 per day charge for each overdue item *****

Equipment list and approximate replacement cost:

Laptop \$1200	PDA \$400	Video Dig Cam \$500	Dig Still Cam \$400
<input type="checkbox"/> Carrying case	<input type="checkbox"/> PDA	<input type="checkbox"/> Camcorder	<input type="checkbox"/> Camera
<input type="checkbox"/> Mouse	<input type="checkbox"/> Cradle	<input type="checkbox"/> Carrying case	<input type="checkbox"/> Battery
<input type="checkbox"/> Power cord	<input type="checkbox"/> Power cord	<input type="checkbox"/> Battery	<input type="checkbox"/> Firewire cable
<input type="checkbox"/> Floppy drive	<input type="checkbox"/> Stylus	<input type="checkbox"/> Charger	<input type="checkbox"/> Charger
<input type="checkbox"/> Software/manuals	<input type="checkbox"/> Cover	<input type="checkbox"/> Firewire cable	<input type="checkbox"/> Carrying case
<input type="checkbox"/> Other: (see below)	<input type="checkbox"/> Other: (see below)	<input type="checkbox"/> Other: (see below)	<input type="checkbox"/> Other: (see below)

Miscellaneous Equipment:

Other (name): _____ Item Value: _____
 Other (name): _____ Item Value: _____

Print Name: _____ **Date:** _____

Signature: _____