

**West Chester University of Pennsylvania
Charcoal and Propane Grill Permit**

Date of Policy/Permit Implemented: 4/10/07

Revised: 4/28/09

FOR EHS USE ONLY	
Date Issued: _____	Valid Until: _____

Location of Grilling: _____

Contact Person Name: _____

Organization Requesting Permit: _____ Telephone Number: _____

WCU Staff/Advisor: _____ WCU ID Number: _____

Date of Event: _____ Rain Date (If Applicable) _____ Charcoal: ____ Propane ____

The location where the grilling will take place will be examined before the start of any cooking, and all the below precautions will be taken.

WCU Staff/Advisor Signature: _____

Print Name: _____ Date: _____

EHS Representative Signature: _____

Print Name: _____ Date: _____

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Fire Safety Precautions

BEFORE THE GRILLING – All of the following precautions must be taken:

A. Charcoal Grill:

- Barbecue grills(s) shall be at least 10 feet away from activity, and combustible materials (paper products).
- The area around the barbecue grill will roped off a minimum of ten feet surrounding the grill(s)
- Two (2) ten pound ABC fire extinguishers shall be kept on stand-by a minimum distance of 10 feet from the grilling area. The fire extinguishers will kept on opposite sides of the grilling area.
- A trained fire watch person(s) must be present at all times during grilling.
- Self-lighting charcoal is only fuel source. Lighter fluid, wood, paper, etc, shall not be used.
- Bucket of water and a wooden stick should be present.
- Metal trash can available for charcoal disposal.

- A means of contacting WCU Public Safety (i.e., site, cell telephone or radio) available and accessible to fire watch person(s).

B. Propane Gas Grill(s):

- Propane Gas Grill(s) shall be located a minimum distance of fifteen feet away from all combustible materials (paper products).
- The area around the propane gas grill(s) will be roped off a minimum of fifteen feet the surrounding grill(s).
- Two (2) ten pound ABC fire extinguishers shall be kept on stand-by a minimum distance of 15 feet from the grilling area. The fire extinguishers will kept on opposite sides of the grilling area.
- Trained fire watch person(s) must be present at all times during the grilling.
- A means of contacting WCU Public Safety (i.e., site, cell telephone or radio) is available and accessible to fire watch person(s).

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Responsible Party:

AFTER THE GRILLING – *All of the following precautions must be taken:*

Charcoal Grill Only:

- Place charcoal into metal container.
- Place water into metal container and stir with metal stick until out.
- Place lid on metal container for disposal.

The extinguished charcoal has been deposited in a metal trash can or metal dumpster. Fire watch required for 30 minutes after depositing charcoal.

Fire Watch Signature: _____ Date: _____

I, the undersigned hereby confirm the grilling area has been properly secured as per the university standards and grilling policy.

Signature

WCU ID Number

Fire extinguisher has been returned to EHS Department.

Type of extinguisher: _____

Inventory Number: _____

EHS Signature: _____

Date: _____